

TO: Secretary Riley  
FROM: COO Greg Woods  
OSFA  
RE: Weekly Report  
DATE: August 8, 2000

### **PRINCIPAL OFFICE'S WORK ON PRESIDENTIAL INITIATIVES**

Nothing to report.

### **OFFICIAL'S ACTIVITIES**

**Congressional Staff Briefing:** On August 30, 2000, COO Greg Woods will provide a briefing to congressional staff on SFA products and services.

**SFA Awards Ceremony:** A SFA awards ceremony is scheduled for late August to recognize the innovative and successful performance of SFA employees.

### **DEPARTMENT'S NEWS**

**Liaison for Career Institutions of Higher Education:** Mr. Robert James was recently selected as the Liaison for Career Institutions of Higher Education. The Liaison is mandated under the 1998 Amendments to the Higher Education Act of 1965. Bob serves as the principal advisor to the Secretary of Education on matters that affect career institutions, and will work in partnership with the Federal Interagency Committee on Education (FICE) on issues such as education and job training outreach programs in various Federal agencies.

**Atlanta and Kansas City Case Teams:** These teams hosted a Southeast Regional Cosmetology Conference in Atlanta, Georgia. The conference was designed to develop, nurture and strengthen the relationships between the case teams and their cosmetology schools. A variety of topics were offered in an effort to address specific school needs. Over 130 school representatives from over 92 Southeast cosmetology schools attended the conference.

### **CONGRESSIONAL TESTIMONY**

Nothing to report.

### **LEGISLATIVE ACTIVITY**

Nothing to report.

### **REPORTS**

Nothing to report.